Volunteer Driver

Hertsmere Mencap supports over 200 learning disabled members of all ages, their families and their carers and is run by a small team of part-time staff and many volunteers. The organisation offers Day Activities, an evening social club, a weekly Drop-in and the Noah’s Ark children’s holiday playscheme.

We run a minibus, mainly used to take members to and from social clubs in Borehamwood, St Albans and Hatfield. You will join a rota of volunteer drivers so that you will only be asked to drive once every few weeks.

**Job Title**: Volunteer Driver

**Hours:** As required, average of 3 hours/month in the evening and occasionally in the daytime

**Background:** Applicant will have a clean driving licence and several years experience of driving vehicles. Experience of driving a minibus is helpful. **If your licence was issued before 1997, it should allow you to drive D1 vehicles (up to 16-seater minibus as per our one). If issued in 1997 or later, you will need to take a driving test to cover you to drive a D1 vehicle.**

**The applicant will be required to have a DBS check to work with vulnerable children and/or adults**

**Key Tasks**

* Collect members from their homes (in Borehamwood) and drive the minibus to their club in Borehamwood, St Albans or Hatfield
* Club times
  + Magpie (St Albans) 7.30-9.30pm every other Thursday
  + Jubilee (Borehamwood) 7.00-9pm every Tuesday
  + Jimmy Macs (Hatfield) 7.30-9.30pm every other Friday
* Collect members from club and drive back to drop them off at their homes
* Assist, where necessary, to help people on and off the minibus
* Assist, where necessary, to take members to their front door or at least ensure they are safe when going to their front door
* Ensure the members interests are at the heart of everything we do.
* Ensure members can trust, feel safe and have confidence in the support we provide
* Follow Covid protocol – take temperature, ensure members use hand gel when getting on the bus and wear masks

**Personal Attributes**

The ability to create friendly, relaxed and constructive relationships with people with a learning disability – be a good communicator, a good driver and be ready to take part in – or start – a singalong!